lpSIES (Nerul) COLLEGE OF ARTS, SCIENCE AND COMMERCE (Autonomous)
Nerul, Navi Mumbai

September 2, 2025

NOTICE
FYBMS ADMISSION (A.Y. 2025-26)

We are pleased to inform students seeking admission to <u>the First Year of Bachelor of Management Studies (FYBMS)</u> for the academic year 2025-26 that our college will be open for admission purposes from [start date] onwards. The admission office will operate between <u>10:00 a.m. and 5:00 p.m</u>. on all working days.

Reporting Time:
From 03-09-2025 to 06-09-2025 – Between 10.00 AM to 05.00 PM
(To avoid last-minute rush, report at least **One Hour Prior** to the specified time.)

College ONLINE FORM LINK
https://datavista.in/cms/student/Ext/auth/register.php?sectionmaster_Id=16

Pre Admission Online Enrolment on Samarth Portal
https://mu.ac.in/admission

ADMISSION PROCESS
To complete the admission process, students are required to follow these steps:
STEP 1 (In CR – 30 – 4th Floor)

- Lock your Seat Online. (check seat acceptance fee receipt)
- Check your name in the List.
- Document Verification and Arrangement
- Fill The Excel Data Sheet

STEP 2 (First Floor Office- Counter No. - 5)
(Only for Other Board Students)

- Complete Eligibility Process - (Refer List of Additional Documents)
STEP 2 (Admission Room (CR 29 4th Floor)
- Check Documents Online
- Submit Admission Form along with Documents
- Generate Fees Payment Link
- Confirm Admission (OTP Verification)
- Collect Confirmation Letter Duly Signed and Stamped

LIST OF DOCUMENTS FOR ADMISSION

1. Printout College Form
2. Printout University of Mumbai Form (SAMARTH Portal – College Code 0710)
3. Seat Acceptance Letter – CAP
4. Printout CET Result (Common Entrance Test) for **BMS- CET**

5. Original & Xerox Copy Mark sheet 10th standard
6. **Original Mark sheet 12th standard (Cleared 12th in 1st Attempt with Minimum of 45% Marks)**
7. Original Passing Certificate of 12th Standard
8. Original LC/TC (Leaving Certificate/Transfer Certificate) – Verify Gap, Mother Tongue & Place of Birth
9. Original Migration Certificate
10. Xerox Copy -12th Hall Ticket
11. Xerox Copy - Domicile Certificate
12. Xerox Copy - Birth Certificate
13. Printout ABC (Academic Bank of Credits) ID
14. Xerox Copy - of Income Certificate if Applicable. (2024-25)
15. Xerox Copy Aadhar card
16. Original Minority Affidavit (Format on College Website)
17. Original Gap Certificate is required (if Gap after 12th)
18. 2 Photographs
19. Xerox Copy Cast Certificate (if applicable)
20. Self-Declaration Undertaking Form (Collect From Admission Desk)
21. Printout Fees Payment

List of Additional Documents for Eligibility Process only for Other Board Students – – 3 copies of each:

1. University Pre-Registration Form (Samarth)
2. Mark sheet
3. Migration
4. Transfer Certificate
5. Allotment Letter
6. CET Score Card
7. Rs. 400/- [to be paid online at the counter]

The Fees for FYBMS is Rs. 80,000/- to be paid online

PRINCIPAL